
Riversdale Community Association Agenda



www.riversdalecommunityassociation.com

www.facebook.com/riversdalecommunityassociation

Email: riversdaleca@gmail.com

Date | time 11/7/2023 7:00 PM | *Location* ZOOM (Virtual)

Meeting called by Melissa Williamson
Type of meeting RCA Monthly Meeting
Note taker Jaeda Smith

ZOOM LINK:

<https://usask-ca.zoom.us/my/danielfuller?pwd=NnVwVWRMY1R2N3JtaIRLaniZVXIFUT09>

Meeting ID 429 545 3524
Passcode 60689974

6.2 Five (5) directors of the Association shall constitute the quorum to conduct the business meetings of the Board of Directors.

✓ Attendees/ regrets [Attendees]

- Jaeda Smith**, Secretary
- Mike Patola**, Treasurer
- Dan Fuller**, Communications, Social media
- Dan Fuller**, Communications (Newsletter / webmaster)
- Kaley Mahaffey**, Indoor Coordinator
- Haley Mason**, Outdoor Coordinator
- Fransisco (Paco) Urrutia**, Civics
- Lindsay Cockrum** (for Alicia Worm), City Consultant
- Paige Yellowlees**, Community Librarian
- Dakota Hebert**, Vice-President
- Melissa Williamson**, President
- Tom Morgan**, Director-at-large
- Jennifer Wudrick** Director-at-large

Guests:

- Marv Friesen**, MLA,
Riversdale; riversdale.mla@outlook.com (Jamie Martens,
assistant to M. Friesen)
- Hilary Gough**, City Councillor

1) Call Meeting to Order

7:06 PM

2) Introductions

- Everyone introduces themselves.

3) Approval of previous meeting minutes October 3, 2023 7pm

- MOTION: Mike**
- SECOND: Kaley**

4) Approval of Agenda

- MOTION: Dan**
- SECOND: Dakota**

5) Guest Presentation, if applicable

Hillary

- Updates here: <http://www.hilaryye.com/>

6) Reports of the Board

1	Secretary , Jaeda Smith	<ul style="list-style-type: none">• Committee Members contact info. We need to make sure we have everyone's contact info and send out.• Melissa will tour Jaeda through the backend of the email and google drive
2	Treasurer , Mike Patola	<ul style="list-style-type: none">• At AGM Mike reported that this past year we spent more money than we had coming in, which prompted a meeting with Lindsay regarding city grants and general ideas on how to create some cash-flow. <p><u>Bank Statements for November 2023</u></p> <p>Chequing: \$5,650.30</p> <p>Term deposits: \$10,427.28</p>

		Total: \$16,077.58
3	Social Media , Dan Fuller	<p>Did Dan touch base with Ashley at Bridge City Bike Club (in CNYC building) -maybe it's possible to use their space for programming? (copy Kaley and Melissa on email)</p> <p>Other members of the board can post on social media. Dan will share login information for Instagram/Facebook.</p>
4	Newsletter/Web , Dan Fuller	<p>Newsletter updates</p> <p>It is expensive to print newsletter and expensive to deliver. One Mouse design can print them, in the mail by Canadian Post, for about \$600-650. Fall/winter/spring newsletters would be about \$2,000 annually. Fall and winter print newsletters are the priority.</p> <ul style="list-style-type: none"> • Did anyone receive the newsletter in their mailbox? Paco got one. • Fall Deadline submission: September 5, 2023 • Winter Deadline submission: January 9th • Spring Deadline submission: May 7th <p>NOTE: MW added these deadlines to annual calendar</p>
5	Indoor Coordinator , Kaley Mahaffey	<ol style="list-style-type: none"> 1. Makerspace- All wrapped up. Good turnout- 12 spots were available- our weekly totals were 9, 10, 11, 11. Got some pictures and some photo consents (is verbal consent ok or from dreambroker?) Follow up report is done. Informal feedback from the kids - trying more mediums/activities would have been cool but they loved it and loved bringing their projects home. Action: Kaley to email Lisa to see if verbal consent is okay. 2. Winter planning- Nicole is our art teacher. We will have: 1) children's drop in (3-12 yo) for January 13 and 27 and February 10 and 24; 2 hours plus set up and clean up. I want to use Space on H. 2) Drop-in sessions for 12-18 yo; 1.5 hour class plus set up and clean up. I want to use WBYL. Mondays in Jan/Feb from 4:00-5:30. I will apply for winter youth grant. We are requesting donations for supplies- Nicole has a poster made. It can go on socials- can we do a scheduled post? -MW asked that we confirm these time slots at next Collective Meeting on Sat Nov 25th. 3. Winter planning- Family Fun Nights x3 are in the works with Lauren. Likely Jan/Feb/Mar. Motion for max \$450 spending on all 3 nights. Motion: Mike Second: Dakota 4. Winter planning- I'm thinking I'll explore the seniors coffee club that was mentioned at the AGM for Space

		<p>on H. Again I may collaborate with Lauren. More details to follow but I'm thinking a week day morning, having a senior from Riversdale and from KG that can share being the "hosts", coffee and a space to chat. I could contact Sam Mark? (His email is bouncing back -MW)</p> <p>5. Lindsay to confirm this... CAAB and Core Neighbourhood Funding - I hope we can use this funding to supplement the programs that occurred between April 1, 2023 to March 31, 2024 that weren't fully covered by grants (this is over \$4000 total). So that would be \$340 from makerspace program and whatever is left over for the art programming and family fun nights.... plus more! We just have to track the money and hand in the form at the end of March.</p>
6	<p>Outdoor Coordinator, Haley Mason</p>	<ul style="list-style-type: none"> • New member of Riversdale born on Avenue E on Saturday November 4th at 11:30PM – Faye! Welcome to the community! • Songbirds Singing Club. Did Rachel Regier fill 2 spots? Updates? (Did you get a check to her?) We will need a receipt from her. • Did you reach out to WBYL to see where they got their t-shirts printed and cost? Table for now. • Local businesses sponsoring the Space on H. (Local businesses can gift \$100 to sponsor one month. We could have a sponsor appreciation night end-of-year). Any updates? When I'm back up and running I'll hit up businesses for donations to support the monthly costs of running the building. Mike can help with contacting businesses as well. • waiting for invoice from Ian for newsletter printing and mailing, anyone receive it? • great info session from Lindsay regarding grants! • ideas for community support grant for this year (until March 31/23) - winter outdoor programming for youth with WilderNook or Wild Sky, an open house/toboggan fun afternoon at the new community center, funding indoor programming at the new community center, working alongside KG with their winter carnival, supporting KG school (they need a bike rack? 3 more years of the school being open, no bike rack?). Melissa met with the owners of WilderNook last Saturday. Dan suggested that Bridge City Bike Co-op might be able to build a bike rack for KG. • I'm planning on speaking with Saskatoon Public Schools contacts regarding new school grounds/rink space/why they can't move their facilities storage as it's taking away green space from youth. I'll keep everyone posted!
7	<p>Civics, Paco Urrutia</p>	<ul style="list-style-type: none"> • Reached out to Hilary about potential meeting • MW reached out to Caley McPherson to see what's happening with Westside Collective group. Caley talked

		<p>about doing some Winter Olympics thing. Meeting is usually the 3rd Thursday of the month.</p> <ul style="list-style-type: none"> • Paco is doing research on homelessness in the city. Interested in possibly using Space on H. • Province announced that there will be new shelters set up with 30 beds each. Not sure of locations yet, more info here. (Hillary may have update for us.)
8	City Consultant , (Alicia Worm) Lindsay Cockrum	<ul style="list-style-type: none"> • Lisa Thibodeau. Any updates from the city? • City is grooming in Victoria Parks this winter. Do we have a schedule or a map? • School booking window in KG Oct 30 – Nov 12th (historical bookings); Nov 27th opens up to public at 8am • Winter Youth grant: Nov 15th due • Fall youth grant follow-up due Dec 15th • Are there volunteer orientation packages available? (Or is it just our Governance Document that briefly outlines roles of board members?) • Thank you to Kaley for the information she sent for the grants. • Lisa said you can combine the grants. I.e. Youth grant plus CAAB. • Core Neighbourhood Support Grant – city does not have record of us using it in 2022. MW confirmed we did not use it. • Program information ran from April 1, 2023-Mar 1, 2024 will be collected in April 2024. • Non-profit status must be restored with ISC. • Need copy of 2022/23 budget from AGM. Need this to pay out operating grant. • A couple of training sessions coming up in November. • Volunteer appreciation giveaway. \$20 gift card to Tim Horton's. Winners: Jennifer, Dan, Dakota, Jaeda, Melissa, Mike
9	Community Librarian , Paige Yellowlees	<ul style="list-style-type: none"> • library is currently looking for storytellers who speak a language other than English to be a guest storyteller at SPL's Bilingual Family Storytimes. Interested storytellers can fill out our online form here: https://saskatoonlibrary.ca/about/partnerships/bilingual-family-storytime/
10	Vice-President , Dakota Hebert	<ul style="list-style-type: none"> • Riversdale Ribbon Skirts. 'Artists in the community grant'. -Applied for the Grant on November 4 with letter of support from RCA. Should hear back early December. - 3 artists are going to teach 3 classes of 9 students. WBYL is going to donate the space. Planning to start in late January. Covers costs of teacher costs and supplies. Planning to hang ribbon skirts around Riversdale. Maybe down the road we can use as a fundraiser and auction off the skirts.

11 **President**, Melissa Williamson

- Melissa will set up a meeting with Saanvi before next meeting to talk about collabs and promoting to the Kinesiology Student Society. (Waited to see what everyone's thoughts are about Space on H)
- Thursday October 5th went to the Ceremony for the opening of the new Pawâtêtân basketball courts. They look amazing!
- Melissa bought snacks and paid for rental for AGM and sent receipts to Mike.

Space on H Update (720 Ave H S)

- Will be open in January!
- MW went to meeting on Saturday Nov 4th and looked at the building – it looks good and everything seems to be on track. Next meeting is Saturday November 25th
- Haley: could we be sponsored by businesses each month!

Cashflow Idea and way to limit onerous pay-per-class bookings:

The Breakfast Club

-“Riversdale Community members gather to meet like-minded people, try new things, and engage with other community members”

-membership into exclusive classes at the new gathering place at Space on H (Classes / workshops developed specifically for personal development and development of our community as a whole.)

-classes include: Movement; Nature; Personal Development; Creativity; Community Engagement (unlimited classes within your edition – some classes open to all Breakfast Club Members)

4 Breakfast Club Editions:

-**Family Edition** (\$50/month per family)*

-**Teens Edition** (\$30/month per teen)*

-**Seniors Edition** (\$30/month per senior)*

-**Professionals Edition** (\$50/month per professional)*

*Must pay for the whole quarter (3 month term); includes wrap-up breakfast

**If cost is a barrier, we have partly paid and full paid scholarships available.

***RCA board members are encouraged to join at no cost.

What kind of money could we bring in?

If every edition had 10 paying Breakfast Club Members, that would mean \$1600 / month (or \$4800 / quarter)

Capacity of Space on H?

-25

What kind of impact would it have?

		<p>It would connect like-minded community members and be a huge resource for us for help in making Riversdale better and engaging community members.</p> <p>How would we get Breakfast Club Members? -lots of marketing on Facebook; door-to-door; canvas businesses in Riversdale; local groups (canoe club; fitness groups; etc.); School newsletter; senior housing / groups? -Offer awesome classes (use Core Neighbourhood support grant; Cost as a barrier grant; sask lotteries grant) to get some amazing teachers and supplies.</p> <p>Examples of courses -Ski and tea events -Paint nights -yoga -good news community field trips to organizations doing good things -improv classes -cooking classes (brunch quarterly wrap-ups) -games nights -We have a total of 16 hours / week at Space on H that we could use for Breakfast Club programming</p> <p>... Movement; Nature; Personal Development; Creativity; Community Engagement</p> <p>Thoughts? -I'm still fleshing it out, but that's the general idea. I will try to mock something up tonight.</p> <p>Community Connect – want to start in February. Maybe could be by donation. Community members, people who work in Riversdale, and neighbouring community members.</p>
12	Member-at-large , Tom Morgan	•
13	Member-at-large , Jennifer Wudrick	•
14	Member-at-large , Vacant	•

7) Committee Reports

8) Business, Motions and Discussion

Old business:

Annual AGM

- We held annual elections and elected:
 - President – Melissa Williamson
 - Director of Finance – Mike Patola
 - Director of Outdoor Programs – Haley Mason
 - Director of Communications – Daniel Fuller
 - Director at Large 1 – Tom Morgan
 - Director at Large 3 – **Vacant**
 - Secretary - Jaeda Smith
 - Civics – Francisco Urrutia

*MW sent out welcome email and Governance document to new members Paco and Jaeda. Let us know what else would be helpful for you! 😊

NOTE: We could use someone to help Dan and take over the social media stuff. (Melissa reached out to community member Eva Vas, but has not heard back. Eva owns a business in the neighbourhood, is really good at marketing and design, and also teaches salsa classes down by the river.)

We could use another member at large. Ideally someone we could plug into a programming role at Space on H, or some type of help in that area.

New business:

Program Info for City's Website **due November 23**

<https://www.saskatoon.ca/community-culture-heritage/neighbourhoods-community-associations/community-associations>

Grants Meeting

1. Core Neighbourhood Support Grant
 - a. Can be used on multiple programs
 - b. Up to \$3750 for all programming to use in the granting year (April 1 – March 31)
2. Cost as a barrier support grant
 - a. Can it be used in conjunction with other grants? Yes!
3. Park Enhancement Grant
 - a. Due April 30 annually
 - b. Last year we decided to wait until this year to see what could be needed around Space on H; Suggestion: Picnic Tables or add to the seating area at Space on H.
 - c. Project costs are typically \$50, 000, but cannot exceed \$100,000
4. Sask Lotteries
 - a. **January deadline** (more info below)
 - b. www.saskatoon.ca/grants
5. Winter Youth Grant
 - a. **Due November 15, 2023** (for programs that run Jan – March 2024)
6. Saskatchewan Parks and Recreation Association (SPRA) has a grants and funding guide
 - a. <https://www.spra.sk.ca/funding/grants-and-funding-guide/>
7. Tree Planting Grant. Applications accepted until Dec 3.
 - a. https://treecanada.ca/grants-awards/community-tree-grants/?utm_source=newsletter&utm_medium=email&utm_content=APPLY%20NOW&utm_campaign=FCM%20Voice
 - b. Edible trees in Vic Park? I envision planting edible trees then having classes on making pies, preserves, fruit leather, etc at Space on H when the fruit is ready.
8. Information that we are currently missing to pay out the annual grants for the April 1 2022 – March 31 2023 grants:
 - a. 2022 / 2023 Budget (would be from last year's AGM)

- b. Restoral through Information Services Corporation (ISC)
- c. Cost as a Barrier (fill out attached form if any was used between April 1, 2022 – March 31, 2023)
- d. Winter 2023 Program Stats (Kaley / Haley I will send this to you separately)

Saskatchewan Lotteries Community Grant Program now accepting applications

- Non-profit organizations can apply for up to \$10,000 for activities to increase participation for Saskatoon residents in sports, culture or recreation projects.
- Projects must take place between April 1, 2024, and March 31, 2025
- Deadline Jan 15, 2024
- The City has moved to an online application system for this grant program. To access the system please visit: <https://cityofsaskatoon.smapply.io> Please set up a user profile when prompted to do so. Answers to FAQ for applicants are available [here](#)
- Access the Saskatchewan Lotteries Community Grant application directly [here](#)
- Information on all City of Saskatoon grant programs can be found at www.saskatoon.ca/grants
- Lisa- look at the short video; write it short and concise; we could use this for next winter
- ALL: think about what we would like to do and apply for it.

9) Upcoming Training / Events

TRAINING / EVENT	DATE
<p>Intercultural Communication & Competence</p> <ul style="list-style-type: none"> o Tuesday November 21, 2023 ; 6:30 – 8:30 PM o Location: Candle Room, Innovation Place (111 Research Drive, Atrium Building) ▪ Parking is free, snacks provided o Register by end-of-day Thursday Nov 16 (space is limited, register early) ▪ https://www.surveymonkey.com/r/MCoSNov21 <p>Note: even if you did not attend the 1st session, you are more than welcome to participate in this one.</p>	<p>Nov 21st</p>
<p>Intro to Wave</p> <ul style="list-style-type: none"> o Wave is an online (cloud-based) accounting software program specifically designed for small organizations. The basic features are FREE. o If you are interested in learning more about this, we encourage you to attend this upcoming “Intro to Wave” session, led by Randall Edge. ▪ Wednesday November 29, 2023 ; 6:30-8:30 PM via Zoom ▪ To register, please fill out the following survey: • https://www.surveymonkey.com/r/Wave23 	<p>November 29, 2023</p>

WBYL November Schedule



WHITE BUFFALO YOUTH LODGE

NOVEMBER PROGRAM SCHEDULE

Day	Time	Program	Age
Monday	3:30PM - 6:00PM	After School Program	6-13 years
	6:00PM - 9:00PM	Pow Wow Night	14+ years
	6:00PM - 9:30PM	Fitness Room	16+ years
	6:00PM - 8:00PM	Youth Basketball Clinic	13-18 years
	8:00PM - 9:30PM	Drop-in Basketball	14+ years
Tuesday	1:00PM - 5:00PM	Drop-in Elder Support	14+ years
	3:30PM - 6:00PM	After School Program	6-13 years
	6:00PM - 7:00PM	Body Blast - (All Experiences) + Child Care Provided	14+ years
	7:00PM - 9:30PM	Drop-in Volleyball	14+ years
	7:00PM - 9:30PM	Fitness Room	16+ years
Wednesday	3:30PM - 6:00PM	After School Program	6-13 years
	6:00PM - 9:30PM	Drop-in Fitness Room	16+ years
	6:00PM - 9:30PM	Drop-in Basketball	14+ years
Thursday	3:30PM - 6:00PM	After School Program	6-13 years
	6:00PM - 7:00PM	Body Blast - (All Experiences) + Child Care Provided	14+ years
	6:00PM - 9:00PM	Just Bead It + Child Care Provided	14+ years
	7:00PM - 9:30PM	Fitness Room	16+ years
	7:00PM - 9:30PM	Drop-in Volleyball	14+ years
Friday	2:00PM - 5:00PM	Drop-in Elder Support	14+ years
	3:30PM - 6:00PM	After School Program	6-13 years
	5:30PM - 9:00PM	Evening Sewing + Child Care Provided	14+ years
	6:00PM - 9:30PM	Fitness Room	16+ years
	6:00PM - 9:30PM	Open Gym	14+ years
Saturday	8:00AM - 10:00AM	Youth Basketball Clinic	13-18 years
	12:00PM - 2:30PM	Drop-in Volleyball	14+ years
	12:00PM - 5:30PM	Drop-in Fitness Room	16+ years
	3:00PM - 5:30PM	Drop-in Basketball	14+ years

Programs are FREE OF COST, All programming is weather permitted and subject to change.
 White Buffalo Youth Lodge - 602 20th Street West, Saskatoon Ph: 306-653-7676



10) Adjournment

Motion to adjourn: Melissa
 Time: 8:30 PM

11) ACTION ITEMS

Action Item	Person Responsible	Target Date
Melissa to gather board contact info.	Melissa	Dec 5
Dan will follow up with Ian with whether newsletters got delivered and when.	Dan	Dec 5
Dan will look at asking local government if they would like to purchase ad space in the newsletter.	Dan	Dec 5
Dan will update the website with new board member's names.	Dan	Dec 5
Kaley will ask King George if they want to be involved with art program.	Kaley	Dec 5
Kaley to follow up with Rachel regarding whether or not spaces were filled. Also, we need a receipt.	Kaley	Dec 5
Lindsay and Melissa will get together to figure ISC out to restore non-profit status.	Melissa/Lindsay	Dec 5
Mike to send 2022/23 budget to Lindsay.	Mike	Dec 5
Mike to write cheque for Melissa for \$109.56	Mike	Dec 5
Lindsay to look into whether we can plant fruit trees at Victoria Park. Melissa to look into tree grant.	Lindsay / Melissa	Nov 24
Submit winter program information to Lindsay to post on City of Saskatoon website.	Kaley	Nov 27 (latest)
Email Lisa to see if verbal consent is okay for photos of kids in Makerspace program.	Kaley	Dec 5
Dan share login info for Facebook/Instagram with Kaley, Melissa, and Dakota.	Dan	Dec 5
Melissa find out when next Westside Collective meeting is and share details with Paco	Melissa	Dec 5
Everyone think of programming they would like to see or what to use grants for (let Melissa know of any time slots at Space on H they would prefer)	Everyone	Dec 5

NOTE: When a target date was not selected, I put a target date of next meeting. The target date can always be pushed if necessary. -Melissa

Next Regular Meeting: TUESDAY December 5, 2023 7PM